

Royalton Memorial Library

February 6, 2018

Minutes

Members present: Yulia Ballou, Louise Clark, Theresa Manning, John Dumville, Bonnie Kenyon, Cynthia Dalrymple, Librarian, Marianne Pysarchyk, Pam Levesseur, Financial Specialist and Library Assistant. Phoebe Roda: absent, daughter's illness

Minutes from the January meeting were approved by a motion from Bonnie Kenyon and seconded by John Dumville, all were in favor.

Librarian Report

School Library Visit: February 21 and 23, will highlight Pilcrow Foundation Books

Library programming in the coming weeks;

Page to Film series (end in March, start up again in September/October)

Oscar Nominees Film series (April-June depending on construction)

Wellness Book Club (ends in June)

Winter/Spring Book Club

Cabin Fever Reading Challenge (Adults and Teens only) Jan 15-March 15

Sponsors: Wild Roots, First Branch Coffee, Yankee Book Shop, Norwich Bookstore, South Royalton Market, Chelsea Station, so far there are 58 entries.

Ukrainian Egg Dying Workshop for Tweens/Teens and Adults Saturday, March 3

BALE: documentary April 4 at 7pm the library and Chris Wood will co-sponsor

These items were reported on and discussed by the board and the librarian:

>Should there be a change in the Saturday schedule, starting June 16? Cynthia requested that the attendance on Saturdays be submitted to the board later on this year for a decision. It was also discussed that perhaps this would not be a good time to decrease hours based on the increase funding being requested at town meeting? Discussion to follow at a later date.

- >Extended Library Hours for Midterms (SoRo Teens) *No attendance for MidTerms, will try again for Finals *construction timeline
- >Teen Library Volunteers/Library Volunteers
- >Calendar for Trustees & Library Staff/Volunteers has been sent to board via google docs.
- >Pilcrow Foundation update for foundation, cards will be done Valentine's Day.
- >Art in the Library November and December 2018 Ciara Cumiskey.
- >Meet the Author committee-
- >Art in the Library committee, Bonnie Clause, Phoebe and Sage.
- > Marianne asked if advertisement for a part-time library assistant will be considered in July? No decision was made at this meeting. It will be considered at a later meeting date when the board has a better idea of the construction project timeline.
- >The Collection Development policy was reviewed and signed by board with no changes indicated. A motion was made by Yuliya Ballou and seconded by Louise to change the review date for that policy to February starting next year. All members present voted yes.
- >Selectboard Meeting next Tuesday the 13th, flip chart will be made showing current financial status. The board wants to build trust between the library board and the selectboard with financial clarity. The chart will show the amount of money raised to date and money spent on previous bills over the several years of planning for a building project. Cynthia & Pam will work on the presentation.
- >Louise presented an idea for a raffle to raise money. Other ideas were also discussed including an on-line Silent Auction. It was felt by some members that it would be difficult to take on additional projects while the capital campaign and building project is underway. Attention was brought to the change in tax deduction for charitable donations.

John reported his meeting with Selectman, Tim Driesbach. Time does now understand we are a separate entity, also Tim is concerned about the amount of increases. Tim would like to see the name changed to the Library and Community Center. Lula elevator should not be addressed as an elevator, but as a LuLa lift. The meeting on Tuesday will be about the budget and signing the contract with Jay

White, the architect. Paid monies should be explained for items such as the environmental review, the cultural arts report etc. Volunteer hours should be recorded in report to the town.

Rest Area dates for the coming year. Gisele's dates are April 26th, Fridays, May 31st. June 29th, July 6th, nothing in August, Sept 27th, October 25. Bonnie will call Louise at the rest area to sign up for times to schedule for future fund raising efforts.

Cleaning of snow off the sidewalks should be talked about at the selectboard meeting.

Performance report form handed out to board members any suggestions for change should be given to Cynthia. The library board will meet February 27th 4:00 - 6:00 as Town Meeting is March 6th. Performance appraisal will be completed for Marianne that evening, from 6:00 to 7:00.

Budget sheets passed out by Pam, Statement of Accounts, Profit and Loss, for the library and the Capital Campaign, discussion followed.

Adopt an Author - Adopt an Author program is where the patron requests an author (adult/teen/child) in their specified format (regular print/large print/audio-book). The library will order and process the request. The patron will get to read/listen to the author's new titles as they are published and be first in line to check out the item. When the item is checked out the patron, they will reimburse the library for the cost of the item at the wholesaler/jobber rate (typically 20-45% at the library discounted price).

The library will highlight this program at the senior center and Sage will promote it through social media outlets (Facebook and Instagram and e-Newsletter and RML website). Librarian will also write up a press release for next week's newspaper highlighting this new program. This program will be an addition to our annual appeal for our book budget. The Kimball Library in Randolph has had

great success with this program brought in \$2000 last fiscal year. Other libraries have had success as well.

Item for the agenda for the meeting on the 27th, think about what the library should be prepared to answer and present at the town meeting.

Meeting adjourned at 6:05 p.m.

Respectfully submitted
Theresa Manning