

Royalton Memorial Library  
Board of Trustee Minutes  
October 3, 2017, 4:00 - 6:00 p.m.

Members present: Cynthia Dalrymple, Marianne Pysarchyk, Theresa Manning, Pam Levasseur, Phoebe Roda, Yuliya Ballou, Louise Clark

Absent: John Dumville, Bonnie Kenyon

Phoebe Rhoda made a motion to accept the minutes from the last meeting, was seconded by Cynthia Dalrymple. All in favor.

October 19th, 2017 at 5:00 - 8:00 p.m. was set for an Open House to welcome Marianne to the Royalton Memorial Library. Cider and doughnuts, will be picked up by board members. Napkins, cups, will be purchased at BJ's.

Report from the Librarian: Marianne met with library staff and she congratulated Pam & Sage on the great work that was done as interim co-librarians. A conversation was held about scheduling and times the library will be open. Attendance of patrons that use the library on Saturday continues. With that information consideration will be given next year to closing the library on Saturdays during the summertime when school is closed because the attendance appears to drop off.

Matt, a VLS student has community service to perform and will start Tuesday the 10th at 10:00. Marianne will give a tour and then start him on the internet looking up the value of old books, other possible jobs will include bringing books from the branch to pack for Better World.

Marianne informed the board of a free public service on the internet for non-profits to post for volunteers. The Valley News also has a volunteer site that can be used. Theresa is donating the daily Valley News to the library and takes it in each morning.

Marianne went on to explain she had placed a slightly larger September book order, patrons requests were a priority. Marianne would like to use Library Journal for ordering adult books and School Library Journal for children's books. Annual fee \$100.00 for adult books selections and \$80.00 for children book selections per year.

Marianne will attend conference New England Library Association, Sunday 22, 23 and 24th. She has applied for a grant to cover admission, Sage or Pam will cover for her on Friday if she is not back. Catamount Library Network's annual meeting is October 26th in Ludlow, VT Pam and Sage will work for Marianne while she attends the conference.

Marianne and Theresa submitted a grant to the Pilcrow Foundation of \$1200.00 for children's books. The grant application had a due date of October 1st. A change in story time for the Magic Mountain Story time has taken place as they have hired someone to come to the daycare to hold story time. Marianne plans to communicate with Magic Mountain to confirm what the story time plans are for the future.

Penny at Spaulding press says excel spreadsheet will not work for label printing that Pam had requested.

Several lights in the main library reading room have blown out in the last weeks. Simon from Mid-Vermont Electric gave an estimate of \$475.00 for the main floor of the library.

Cynthia reported the staff has found the furnace is not working. Jerry Swazey was called to service. Jerry reported he would be back within the next two weeks to service, Cynthia suggested that he be called to come as soon as possible.

The warning for the October 24th vote has been posted by Rose. The informational meeting prior to the vote is at the Academy Building in Royalton from 7:00 - 9:00 on Tuesday, Oct. 17th. A discussion ensued about displays and questions to be prepared to answer at the meeting. Prices will be going up for construction costs because of the disasters that occurred in different parts of our country. The board should be prepared to answer challenging questions at the meeting.

Endowment funds: Yuliya Ballou made a motion to go into executive session seconded by Louise Clark, came out of executive session at 5:27. All in favor.

Budget: Sheets were distributed by Pam to each board member showing profit & loss, statement of accounts, capital campaign, and budget worksheet.

Motion was made to go into executive session by Yuliya Ballou seconded by Phoebe Rhoda. All in favor. Motion was made to come out of executive session at 6:00 by Yuliya Ballou and seconded by Phoebe Rhoda. All in favor.

Meeting to adjourn at 6:01.

Respectively submitted,  
Theresa Manning