

Royalton Memorial Library Board of Trustee Meeting

4-6 PM on Tues., Dec. 4, 2018

Attendance: John Dumville, Louise Clark, Cynthia Dalrymple, Phoebe Roda

Absent: Yuliya Ballou, Bonnie Kenyon, Theresa Manning

Minutes: John made motion to accept the minutes of the last meeting, seconded by Phoebe and approved by those present.

Librarian's report:

- Statistics distributed & reviewed
- 2nd annual cabin fever reading challenge for teens and adults: Jan. 15th - March 15th. Prizes awarded.
- Open house at town offices Wed. 12/5 from 5:30-7:30 for community organizations. Marianne representing the library, others from board planning to stop by when they can. John created a tri-fold display.
- Log in for the snow removal – posted by Marianne to record when the staff does snow removal and salting of steps and sidewalk.
- Annual appeal letter submitted to Penny at Spaulding press. They will print and fold. Will need a work day for envelope stuffing and mailing when they're completed.
- Pam held ginger bread creation event with many in attendance.
- Joanie B. Cole rescheduled her writing workshop for tonight, 12/4, at 6 PM
- Wed., Dec. 26th at 4PM, movie "Incredibles 2"; not allowed to advertise the name of the film outside of the library building.
- Marianne is scheduling the last staff evaluation for this year.
- Jan./ Feb.-- Susan Lenfest is scheduled for art display.
- Gisele agreed to give a conversational French class next Spring. Marianne will contact her later.
- Library will hold an open house in Jan. and Feb. to give community members a chance to visit the library building and view the updated construction plans.
- Tyler is exploring "Dungeons & Dragons" for teens and up. Tyler would be the story teller, it's like a board game with cards that have clues on them.
- Drawing for the raffle quilt will be Dec. 18th.

Pam-

Review of revenue and expenditures.

Money is voted in March at town meeting but no funds distributed to the library until the end of the year, usually in Nov. or Dec. Library fiscal year runs from July 1st to June 30th. The library depends on the “carry over funds” to pay the bills until the money voted is received.

Meeting adjourned at 5:45 PM

Respectfully submitted, Cynthia Dalrymple