

**Royalton Memorial Library Renovation Project**  
**List of Items that are still outstanding before project can proceed**  
**As of 03/01/2019**

- Comprehensive budget with construction, permit, clerk of the works and insurance costs. Also \$7500.00 back to preservation trust and listing of all funding sources.  
Need to work on this with the library trustees and Pam.
- Legal review of A1A contract Attorney notes were received by the Selectboard and are under review
- Completion of MOU and signed by Selectboard Chair and Library Trustee One more item about the re-negotiated lease needs to be addressed in MOU.
- Advertise, interview and hire a clerk of the works. Rose has contacted Two Rivers, several engineering firms and a construction consultant firm on 02/27/2019. She is awaiting responses.
- Obtain construction insurance still waiting to hear from VLCT PACIF
- Verify grant awards and conditions have been met Rose is working with library on this
- Obtain permits. Should be done by contractor. Upland informed Rose there is only one permit outstanding as the building permit was obtained and only requires amending.
- Apply for bridge financing Spoke with Mascoma Bank will work on application next week.