



06.18.2019

## MEETING MINUTES

Attendees: Rose Hemond, Sandy, Jay White, Patrick Redden, Cynthia Dalrymple, John Dumville, Theresa Manning, Pam Levasseur, Ezra Morency

## PURPOSE OF MEETINGS

1. Construction meeting communicate solutions, scheduling, costs, issues to resolve,

## SAFETY

2. PPE
  - a. All are wearing the proper PPE
  - b. Harnesses being worn on the roof
3. Not leaving tools and construction material around job site
  - a. No problems. Clean and Organized
4. Tie ladder off at top
5. Tie wall brackets into the wall

## PROGRESS

1. Walls being framed
2. Roofing demo to allow new roof to be framed to the existing roof
3. Cover up roof when they are done today to keep the Library dry
4. Trusses coming tomorrow
5. If it rains, they can start installing historic windows in the existing section, stair framing
6. Pella Windows will be ready and delivered the first 2 weeks in July
7. Wiremold will be used in the Vault. Because the concrete will be left exposed (Ezra has questions after the meeting, see below)
  - a. Question: will that be better than conduit?
  - b. Conduit may be more cost to install than wiremold?
  - c. If it is not a matter of code, what look does Jay White prefer? N/A
8. Electrician started bypassing knob and tube in the Attic
9. Setting trusses should not interfere with operation of Library
10. Trusses will be set from the access drive
11. Have a Heat Plan Today:
  - a. Same Heat Pumps as originally spec (High Amp) (work efficiently down to 15 F)
  - b. Increase Electric Service to 300 Amp (Necessary for the Heat Pump system)
  - c. 3 Rinnai Propane Backup heat (take over for the Heat pumps below 15 F)
  - d. 1. 6' section of electric baseboard in Vault
  - e. Price Increase See BUDGET Below
12. Updated Invoice Library/ Town Separation
  - a. Jay will update, tomorrow, with a separate schedule of values for Library cost. For purpose of grant reimbursement to Library DONE



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13. Jay sent out new window specs to Patrick and Ezra
  - a. New Price to come NEXT WEEK DONE
  - b. Window delivery will be within the first 2 weeks in July
14. 4 Upland Construction on site

#### DESIGN

1. Email from Jay about Fire Alarm, Lights and Fan
  - a. Fans cannot be within 5' of smoke detectors
  - b. Take 2 fans out (Code Violation) replace with one with 5' diameter and remote controlled no switch wiring required for the fan (Option to look at)
  - c. Take out knob and tube wiring: either have to rewire existing lights or replace with new Type B lights (Option to look at)
  - d. Fire Marshal require that Jay put on plans exact locations for existing locations that were already in the contract DONE
  - e. Fire Marshal Approved the drawings which were as specified by Fire Marshal
  - f. Remove existing fans (cover plate is fine to cover junction box)
  - g. Maybe able to absorb some of the cost for the new 5' fan into the Lighting Budget
    - i. Still need to see if this will work
    - ii. It may not even be necessary to have a fan

#### SCHEDULE

1. OK

#### UPLAND CONSTRUCTION

1. Exterior signage with donors displayed. HUD signage FINE AS IS
2. Propane Tank
  - a. 1000 gallon is not in the budget, 500 gallon is in the budget
  - b. Sandy mentioned they have plenty of buying power for the Propane no need to get a 1000 gallon tank
  - c. Leave it as is 500 gallon tank. Do not add a 1000 gallon tank

#### JAY WHITE

1. Provide access to submittals DONE
2. As Builds for: (waiting for Patrick to give marked up drawing)
  - a. Underground utilities
  - b. Updated framing plans

#### LIBRARY

1. Do not dump water down the sink
2. Will have to use Portable Toilet for most of the project
3. John work on pricing Granite Stone
  - a. It is being made. Will arrive first weeks of July
  - b. Library will pay for it Directly



OPEN

1. Jay proposed a new plan for the plaques. He will come back with pricing
  - a. Patrick will install ½” plywood on wall behind the drywall for mounting
1. Library start to remove stuff from Office to make way for construction STARTED
  1. Patrick hope to be in that area 1 week from now.
2. Send approved shop drawings to VIS
3. When roof is being stripped and re-shingled may have to close down the Library
  1. Patrick may be able to do it without shutting the Library down for a few days
  2. Still to work out the details
4. Patrick asked: Can switch electric and elevator room?
  1. Patrick discuss with Elevator contractor if possible
  2. Change doors on ground level to 6’-8”
  3. Doors remain the same on First floor :7’-0”
  4. Submittal for hardware send to Jay
  5. Possibly reduce the width of Electric and Elevator room Doors

Jay will not be here 7/16-7/24.



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## BUDGET

Original Contract Sum:		737,451.00
Concrete Cutting Up Charge:		2000.00
Windows: Change to standard finish		-700.00
Windows: Change to standard hardware		-2000.00
Steel beam/posts not required below Main Floor Arch:		-500.00
Credit Electric baseboard heat		-2582.00
Elevator Model Change		-3054.00
Earthwork revised quote Northwoods vs Peeler		-14,950.00
Add 12" Cellulose at existing Attic		1840.00
Add 3" Sound insulation between floors		3450.00
Add Automatic door opener		3220.00
Add Concrete dumpster pad		1380.00
Add Electric baseboard heat at Vault area		1035.00
Temp Electric Service		977.74
Upgrade Electric Service to 300 amps		2180.00
Add Rinnai Backup Heaters		11960.00
Total Savings:		-23,786.00
Total Upcharge:		+28,042.74
Total Change Orders:		4256.74
Upland Original Contingency:	19,550.00	
Total Change Orders:	- 4,256.74	
Upland Adjusted Contingency:	15,293.26	
Total Cost of Project:		737,451.00



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Library Contingency:

Add 3 window seats  
Granite Corner Stone:

2070.00  
Library Pay Directly

Ezra Morency  
603-481-3829  
emorency@viscc.com  
VIS Construction Consultants