

Royalton Memorial Library Makerspace Policy

The Royalton Memorial Library is a hub for free access to information and technology, social and civic engagement, and support of personal enrichment, well-being, and lifelong learning. In support of this mission, the Library provides makerspace tools and activities that let library patrons learn about and use a variety of equipment and tools for educational, professional, and personal projects.

Tools and equipment in the makerspace are available on a first-come, first-served basis during the library's open hours. There is no charge to use the tools or materials. Makers are also welcome to bring in their own materials, pending staff approval.

To access the makerspace, first time users must show a current Royalton Memorial library card and sign a Makerspace agreement. For makers younger than 18, a parent/guardian must sign the form.

Users must sign-in prior to using the Makerspace.

Makers must be at least 10 years of age to be in the Makerspace. Exceptions may occur in cases of library staff led programming.

Makers under the age of 10 must be accompanied by a parent or guardian at ALL TIMES.

The room is limited to six makers at a time unless there is a special program being hosted by the Library in the Makerspace.

All projects and materials are subject to approval by library staff prior to use of any Makerspace equipment.

Makers will ensure their workspace is clean upon leaving the Makerspace.

All tools, materials, and equipment will be used with proper safety procedures, will be returned to their proper location and shall be used for their indicated purpose ONLY.

Makers will report any accidents or issues to a library staff member immediately.

Makers understand that materials and equipment for the Makerspace are expensive and limited; Makers will avoid wasting supplies and only use supplies for their indicated use.

Makers are responsible for damage to tools and equipment that results from misuse.

Makers will respect staff, volunteers and other Makers at ALL times.

Makers will follow the instructions of staff and volunteers.

Makers understand and agree that NO weapons or weapon components are permitted in the Makerspace.

No food or drink is permitted in the Makerspace.

Behavior in the makerspace must be consistent with the Library's Patron code of conduct. Internet and equipment usage must be consistent with the Internet Access policy.

RML reserves the right to refuse entry to, or remove from, the Makerspace any persons who are in violation of our patron code of conduct. The Library also reserves the right to stop the creation of any items that are not consistent with library policies.

The Library assumes no responsibility for projects that are defective, destroyed, do not function as expected, or are left behind by makers.